

# SubCommittees - Backbone

**Finance , Legal, Health & Safety**: Includes accounts, grants, sponsorship, constitution, contracts, room hire, subscriptions, table money, annual review of daytime director/cleaner (given Ee relationship).

Debbie Marcroft ©, Graeme Thomson

Key helpers : Includes Susan Baty (room hire)

**Administration**: Includes liaison with Administrator, archives, stationery, membership lists, scoring, master points, card dealing, website updating, software/hardware bugs, name tags, trophies/honours board, programme booklet, bar, household equipment, cleaning. Julie Bunnell, Julia Flavel ©

Key helpers: Include Administrator (Lorraine Stachurski), household equipment (Bev Colville), bar management(Gayle Leader, Denise Servante), programme booklet (Lorraine Stachurski), board dealing (Carolyn Brodie, Lyn Wilson) Trophies/Honours Bd (Goff Ashwell), name tags (Gale Leader)

**Maintenance/Upgrade**: Includes both interior and exterior. Tony Clear ©, Graeme Thomson

Key helpers: Include Roxanne Brassington, Carolyn Brodie,(gardens), Don MacDonald (electrical)

**Technology**: Includes website/emails (but not content of)/wifi/scoring (hardware/software)/timing/displays. Julie Bunnell, Duane Griffin ©

Note: © stands for convenor of subcommittee